

Consultant Services: Environmental and Social Performance

MCC-14-RFQ-0091

1. This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued. The solicitation number is **MCC-14-RFQ-0091** and is issued as a Request for Quotations (RFQ). This solicitation document incorporates all mandatory commercial item provisions and clauses that are in effect through **Federal Acquisition Circular (FAC) 2005-74, Effective July 01, 2014**.
2. The North American Industrial Classification System (NAICS) code is **541611** and the small business size standard is **\$14.0 million**.
3. FAR Clauses 52.212-1 through 52.212-5 apply to this procurement. The exact text and wording of clauses and provisions may be obtained from the Internet at <http://acquisition.gov/far/index.html>. The Government contemplates the award of a Time and Materials Order resulting from this solicitation. NOTE: **An Addendum to FAR clause 52.212-4 Contract Terms and Conditions-Commercial Items, (Alt I) is attached.**
4. The Millennium Challenge Corporation (MCC) is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected countries that demonstrate a commitment to just and democratic governance economic freedom, and investments in their citizenry. For more information on the MCC, please visit www.mcc.gov.
5. THIS ANNOUNCEMENT IS FOR AN INDEPENDENT CONSULTANT AND IS NOT FOR INDIVIDUALS SEEKING EMPLOYMENT DIRECT WITH MCC. PLEASE VISIT: <http://www.irs.gov/business/small/index.html> FOR INFORMATION REGARDING INDEPENDENT CONTRACTORS. Note: MCC will assist the consultant in coordinating with an Independent Contractor Engagement Services Provider for payroll, travel, international travel insurance, etc., therefore, a DUNS number and registration in System for Award Management (SAMS) is not required.
6. **Description of Services:** MCC is recruiting one or more environmental and social experts (Consultants) to advise MCC country teams on environmental and social risks on a wide range of international development projects. The Consultant will primarily be working with the MCC Contract Officer's Representative (COR)/Project Managers (PM) and its Resident Country Mission (RCM), with the support of technical leads such as

infrastructure, land tenure, gender, and agriculture specialists. The purpose of this consultancy is to advise MCC Environmental and Social Performance (ESP) staff and other members of MCC country teams in support of compact development and implementation oversight. Work may cover a broad range of projects including large-scale infrastructure in transportation, agriculture, water/sanitation, and municipal infrastructure in Morocco, Zambia, Tanzania, Malawi and other MCC eligible countries.

7. This combined synopsis and solicitation notice is a request for competitive quotations. Therefore, all quotations received prior to the RFQ close date will be considered.
8. The Government will award an order to the responsible independent consultant(s) whose quote conforming to this notice represents the best value in terms of technical criteria, past performance and price. All non-price factors (technical criteria and past performance) are more important than price.
9. **Evaluation Factors:** Only quotes which meet the required technical evaluation criteria will be considered.

TECHNICAL EVALUATION CRITERIA

- a) An advanced degree in environmental, social or natural sciences, environmental engineering, planning or a related field (MANDATORY).
- b) Minimum of 15 years of experience working in environmental and/or social field (MANDATORY).
- c) Knowledge of the IFC Performance Standards and experience working with the Performance Standards (MANDATORY).
- d) Skill in providing technical advice and guidance on the assessment and management of environmental and social risks and impacts associated with development projects/programs in developing countries (MANDATORY).
- e) Ability to conduct technical analysis of environmental and social issues and provide effective communication to enhance the design and implementation of development projects in a variety of sectors such as transportation, agriculture, water/ sanitation, and energy (MANDATORY).
- f) Professional oral and written command of French. Include languages and level of proficiency in resumes (MANDATORY).
- g) Demonstrated ability to work effectively in multidisciplinary and multicultural teams, in complex organizations and the ability to deliver quality results while meeting deadlines under shifting priorities (MANDATORY).
- h) Skill in oral and written communication skills to effectively communicate complex technical subjects to a wide range of non-technical stakeholders clearly and concisely (MANDATORY).
- i) Experience with resettlement planning and implementation consistent with OP4.12 and/or IFC PS5 is highly desired.

10. Other Requirements: International travel is required. Consultants may be requested to mobilize on short notice. Ideal candidates will have senior-level experience doing similar work in the private sector, or working with a development organization such as the World Bank Group, international NGO, or other international development agency. Familiarity with MCC's development model is also desirable.

PAST PERFORMANCE

Three (3) professional references for relevant work performed during the past three years.

PRICE

The Government will examine the proposed rates for reasonableness.

10. **Evaluation Methodology:** The Government will perform a comparative analysis of quotes and will assess the advantages and disadvantages of each quote as related to the Evaluation Factors. Multiple awards may be made from this notice and all quotes will be retained and may be utilized for requirements for a period of 6 months.

11. **Quote Deadline:** Independent Consultants are invited to submit their quotations in response to this notice by **2:00 pm Eastern Standard Time (EST), July 25, 2014**. Only e-mailed requests for additional information will be accepted at mccconsultants@mcc.gov by 12:00 pm eastern standard time on **July 16, 2014**. Quotations submitted in response to this notice shall include the solicitation number AND description in the subject line and be signed, dated and submitted via email to MCCConsultants@mcc.gov. The maximum file size is 10mb.

12. **Quote Submission:** The Individual Consultant shall submit the following documents:

Technical: (1) Cover letter that addresses all technical criteria as listed in this solicitation (**5 pages maximum**); (2) Curriculum Vitae (**15 page maximum**);

Past Performance: Three professional references;

Price: Bio-Data Form which includes the independent consultant's proposed rate and salary history. See Attachment.

13. FAR 52.212.3, Offeror Representations and Certifications - Commercial Items shall be required from the selected consultant, prior to the time of award.

14. There are no additional contract requirements(s) necessary for this acquisition other than those consistent with customary commercial practices.

15. See attached documents entitled: (1) Addendum to FAR Clause 52.212-4, (Alt I); (2) MCC Bio-Data Form and (3) Statement of Work.